

KIRMINGTON & CROXTON PARISH COUNCIL

Minutes of the Meeting of Kirmington & Croxton Parish Council, held on Tuesday 8th September, 2026 at 7:00pm at Hampton by Hilton Hotel Conference Room, Humberside Airport, Grimsby Road, Kirmington, DN39 6YH.

Present - Cllr R Burt (Chairperson), Cllr B Wheeler (Vice-Chairperson), Cllr W Turner, Cllr T Walton, Cllr D Wells & Cllr S Taylor & 6 members of the public.

01.09.26 - To note Apologies for Absence

Apologies for absence were received from Cllr A Winfield, Cllr C White, NLC Ward Cllr R Hannigan & NLC Ward Cllr P Clark. Clerk advised Cllr C White has resigned, and the legal notice has been displayed as drafted by NLC.

02.09.26 - Declarations of Interest need to be remade and recorded in the minutes even if an interest has been declared in the register and to consider any requests for dispensations

Cllr D Wells declared a personal interest in any item on the agenda in connection with North Lincolnshire Council as he is a Representative.

Cllr W Turner declared a personal interest in any item on the agenda in connection with Kirmington Church as he is a Representative.

03.09.26 - To confirm the minutes of the meeting held on 14th July 2026 & the EGM held on 19th August 2026

The Parish Council considered the minutes dated 14.07.2026.

Resolution - The Parish Council confirmed the minutes dated 14.07.2026 were a true and accurate record.

The Parish Council considered the EGM minutes dated 19.08.2026.

Resolution - The Parish Council confirmed the minutes dated 19.08.2026 were a true and accurate record.

04.09.26 - To receive the Chairman's Report - an update on decisions

Cllr R Burt represented the Parish Council at the 166 Squadron Event and laid a wreath on behalf of the Parish Council; thanks were given to the organisers and attendees.

05.09.26 - Public Participation

A resident advised the waste bins on the playing field are full and this has increased since the football season has begun. It appears they are not being emptied weekly by NLC. Clerk to report and investigate.

Clerk and Cllr D Wells explained to a resident how the vacancy following Cllr C

White's resignation works within the legal process.

06.09.26 - To receive any updates from NATS and discuss any items to be raised at the next NATS meeting and nominate PC Representatives & any further Police Matters and any updates on Country & Wildlife Crime

Cllr D Wells advised the next NATS meeting is scheduled for 21st October at 6pm in New Holland.

Clerk to include on the next meeting agenda an item for a Representative to replace Cllr C White on NATS committee.

07.09.26 - To receive a report from Local Councillors updating the Parish Council on activities within North Lincolnshire Council and determine further action

Cllr D Wells presented the Parish Council with a sprayer from NLC which is to be used for cleaning road signs by the working party. It was agreed that the flashing speed sign in Croxton may benefit from being cleaned with this too.

08.09.26 -(a) To consider any further Highways matters within the Parish for the Clerk to take up with North Lincolnshire Council

Cllr R Wheeler advised during the recent rain; water appears to be pooling in Croxton under the railway bridge. She will monitor the situation and report back.

(b) Any update re the signage request at the bridge near Singleton Birch

The Singleton Birch Representative Kyle Montgomery is to look at the situation and provide an update in due course on the best course of action.

09.09.26 - Any updates from Singleton Birch & to confirm the Representatives to attend the Liaison Meeting on 27.11.2026

Kyle Montgomery Senior Operations Director from Singleton Birch informally attended prior to the Parish Council meeting to introduce himself and to advise of the improvements made regarding the road sweeper operations and the local grant fund which is available. He also advised that air monitoring statistic data is published annually.

The invite to the Liaison Meeting on 27.11.2026 was considered. **Resolution - The Parish Council agreed for Cllr R Wheeler, Cllr R Burt and Cllr W Turner to attend and represent the Parish Council.**

10.09.26 - To receive planning decisions made by North Lincolnshire Council And consider any planning applications received where comments have to be submitted before the next meeting.

- PA/2026/759 - Planning permission for siting of container at Kirmington

Playing Field - Resolution - The Parish Council agreed they have no objections to their own planning application.

11.09.26 - (a) - To discuss progress on the Playing Field and work to date and to discuss if any additional dog mess signage is required

A discussion took place and it was agreed there is already signage in place on the Gravel Pit Lane gate and dog owners should take responsibility for their dog's actions and legally remove the mess. Cllr D Wells advised NLC have recently supplied signage free of charge locally and it was agreed for the Clerk to request for the playing field and village.

(b) - To consider any booking requests for the Playing Field

None.

(c) - To discuss ideas for future playing field improvements and any update on the working party and lead

Cllr R Wheeler requested Cllr R Burt take over the lead on the playing field improvements. **Resolution - This was agreed by the Parish Council.**

Cllr R Burt & Clerk to meet with NLC Ward Cllr J Reed to discuss the revised possible grant changes to not replace the equipment on the playing field at this stage but to consider applying for funding for replacing the fencing which is a requirement as per the terms of the lease and to perhaps fence off the small children's play area. Once the meeting with Cllr J Reed has taken place Cllr R Burt to arrange a meeting with the working party.

A resident asked if the bramble hedge along Gravel Pit Lane behind the goals could be inspected and cut. Cllr R Burt to arrange an inspection and this will be an agenda item for the October Parish Council meeting.

(d) - Any updates from Kirmington FC on future plans & to consider the Football Club licence and the container handover

The Football Club will attend the October meeting to provide an update. In order to satisfy PC Insurance and Lease requirements the Container will be handed over to the Parish Council in due course. **Resolution - The Parish Council agreed to the Parish Council accepting the container from the Football Club and to add to the Insurance and seek written permission from the Brocklesby Estate.**

(e) - Any update on the Spring in Bloom grant progress and to consider the approval of the RAMS

Cllr R Burt advised himself along with Anita from the village have planted the plants in the new planters and many compliments have already been received from residents. Thanks were expressed to Anita for her time and effort and small gift will be purchased from the Chairman's Allowance for her. The grant has been reclaimed from NLC and although there were some small amendments from the original plan as the Church did not require planting as originally

thought the money has been spent on both villages. Should the School require a small planter for the children to maintain in the new financial year this can be achieved and approval requested from NLC highways.

12.09.26 (a) - Any update on the Parish Council Website

Clerk and Cllr R Burt have a training session this week with the Webmaster.

(b) - To review and update the Emergency Plan

Keep on the agenda for next month, Cllr R Burt to review following the resignation of Cllr C White.

(c) - To review the attendees at the Ernlca Conference on 29.09.2026

Resolution - It was agreed that Clerk and Cllr R Burt will attend the Ernlca Conference in Hull on 29.09.2026.

(d) - To review the PC Facebook Social Media page administration

Cllr R Burt, Cllr R Wheeler and Clerk have permission to update as required on a closed comments site.

(e) - To consider the approval of the RAMS for display on the website

Resolution - It was agreed for a generic redacted version of the RAMS will be displayed in due course on the PC website.

13.09.26 - Correspondence

- Doncaster Sheffield Airport - Consultation - **Resolution - The Parish Council agreed they support the DSA proposal. Clerk to respond.**

14.09.26 - (a) - Any updates on GDPR & to review the additional email requirements & identity considerations

The Parish Council keep monitoring for updates and are acting accordingly. Gov.uk email addresses have been set up for Cllr R Burt, Cllr R Wheeler and Clerk which they are currently trialing. They will be rolled out to the remaining Councillors in due course.

Cllr R Burt advised NLC have offered to print ID badges for lanyards for the Parish Council to use whilst on official business. **Resolution - The Parish Council agreed to the cost of £110 for the lanyards to be ordered by Cllr R Burt and arrangements to be made with NLC.**

(b) - To consider a leaflet drop in the villages for events & occasions

Cllr R Burt suggested a leaflet drop in the villages to introduce himself and the Parish Council events and occasions. **Resolution - It was agreed for Cllr R Burt to arrange the leaflet drop and to arrange a meeting in the village prior to the Parish Council meeting to reach out to members of the public who have any relevant issues.**

15.09.26 - Accounts

- The Parish Council considered the following accounts for payment
- Hilton by Hampton (room hire)- £50.00
- In Bloom Invoice - £900
- Goals & Ink Invoice - £193.79
- Fire Extinguisher, keys & map invoice - £81.55
- Stamps, ink, gifts invoice - £148.28
- ICO (Information Commissioners Office) - £52.00

Resolution - The Parish Council agreed all payments paid as detailed.

16.09.26 - To continue to plan the Remembrance Day Event & to consider any additional wreaths required and grant funding availability & consider a police presence

Resolution - The Parish Council agreed for Cllr R Burt to continue to arrange with the assistance of Anita and other relevant outside bodies. It was agreed for a grant to be applied for if available for food, gazebos and a PA system. A road closure request has been submitted. The Church advised they did not want it to be used for food after the event. Cllr S Taylor provided Cllr R Burt with local police contact in order to request a police presence should this be available.

17.09.26 - Minor Items

None.

18.09.26 - Agenda items for the next meeting

- To consider the revised Financial Regulation Policy
- To consider a Representative for NATS meetings
- To consider the revised Emergency Plan
- Any update on the bramble hedge on the playing field following the inspection
- Feedback for consideration following the residents meeting

19.09.26 - To confirm the date and time of the next meeting as 7:00pm on Tuesday 13th October 2026

This was agreed.

Meeting closed at 20:16 hours.

Private Session

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

20.09.26 - Exclusion of the public and press - To consider resolving, under

section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded during the following item because publicity would be prejudicial to the public interest owing to the confidential nature of the business, which concerns personal employment information.

Resolution - The Parish Council agreed to exclude the public and press from this section of the meeting.

21.09.26 - Payroll Information - To approve salary payments in accordance with the confidential payroll schedule circulated to Councillors and to ratify and note the revised NJC award backdated to 01.04.2026

Resolution - That all payments be paid as detailed.

The Parish Council noted the revised NJC award backdated to 01.04.2026.

Meeting closed at 20:18 hours.