

KIRMINGTON & CROXTON PARISH COUNCIL

Minutes of the Annual General Meeting of Kirmington & Croxton Parish Council held on Tuesday 12th May, 2026 at 7:00pm at Hampton by Hilton Hotel Conference Room, Humberside Airport, Grimsby Road, Kirmington, DN39 6YH. Present - Cllr S Taylor, Cllr R Wheeler, Cllr A Winfield, Cllr D Wells, Cllr R Burt, Cllr T Walton, Cllr W Turner, 2 Representatives from Kirmington FC & 4 members of the public.

01.05.26 - Appointment of Chairperson

Nominations were invited for the position of Chairperson by Cllr R Wheeler. Cllr W Turner proposed Cllr. S. Taylor be elected; this was seconded by Cllr. R. Burt. All Councillors present agreed unanimously. **Resolution - Cllr. S. Taylor accepted the position and took the chair and signed the acceptance forms.**

02.05.26 - To note Apologies for Absence

Apologies for absence were received from Cllr C White, Cllr R Hannigan and Cllr P Clark.

03.05.26 - Declarations of Interest need to be remade and recorded in the minutes even if an interest has been declared in the register

Cllr D Wells declared a personal interest in any item on the agenda in connection with North Lincolnshire Council and Ernllca as he is a Representative. Cllr W Turner declared a personal interest in any item on the agenda in connection with Kirmington Church as he is a Representative.

04.05.26 - Appointment of Vice-Chairperson

Cllr. S. Taylor asked for nominations for this position and Cllr. S. Taylor proposed Cllr. R Wheeler be elected; this was seconded by Cllr. W. Turner. All Councillors present agreed unanimously. **Resolution - Cllr. R. Wheeler accepted the position and signed the acceptance forms.**

05.05.26 - Appointments to be made to outside bodies and committees and Representatives and Personnel

Airport - Cllr S Taylor & Cllr W Turner, Police/NATS - Cllr S Taylor & Cllr C White, Planning - Cllr S Taylor, Cllr R Wheeler & Cllr R Burt, Financial - Cllr D Wells, Cllr S Taylor & Cllr R Wheeler, Playing Field - Cllr S Taylor, Cllr T Walton & Cllr R Wheeler, Health & Safety - Cllr S Taylor & Cllr R Wheeler, ERNLLCA - Cllr S Taylor & Cllr D Wells, to appoint a Councillor with responsibility for Remembrance Day - Cllr S Taylor, Cllr R Wheeler & Cllr C White, Personnel - Cllr D Wells, Cllr R Wheeler, Cllr W Turner and Reserve Cllr R Burt, Singleton &

Birch – Cllr R Wheeler & Cllr W Turner, NLC Town & Parish Liaison Meetings – Cllr R Burt & Cllr S Taylor.

06.05.26 - To confirm the minutes of the meeting held on 14th April 2026

The Parish Council considered the minutes dated 14.04.2026.

Resolution – The Parish Council confirmed the minutes dated 14.04.2026 were a true and accurate record.

07.05.26 - To approve the Revised 2025 Standing Orders Policy, Financial Regulations Policy dealing with the award of Contracts or Services or the Purchase of Capital equipment, Safeguarding Policy, Health & Safety Policy, Equal Opportunities Policy, FOI Policy, Reserves Policy, Complaints & Grievance Policy, Car Park Policy, Training Policy, Playing Field Leasers Policy, Terms of Reference for Personnel Committee, Financial Risk Assessment & social media Policy

The Parish Council considered the above policies.

Resolution – The Parish Council approved the above policies for the next 12 months.

08.05.26 (a) - To set the Chairperson's Allowance for 2026/2027

Resolution – The Parish Council agreed to set the Chairperson's Allowance at £1,800 for 2026/2027 as per the budget.

08.05.26 (b) - To set the payments limit for payment to be authorized by the Clerk.

Resolution – The Parish Council agreed to increase the limit to £1,500 for 2026/2027.

09.05.26 - Public Participation

Residents expressed concerns about the brief summary of Parish Council minutes and administration costs. Also, residents are not all aware where the PC meetings are held and that the Church would be a more suitable venue. A Board in the village was suggested on the day of the PC meeting for residents to see the information and a link posted on Facebook to the PC website.

10.05.26 - To receive the Chairman's Report - an update on decisions taken at previous meetings

All items are on the agenda.

11.05.26 - To receive any updates from NATS and discuss any items to be raised

at the next NATS meeting and any further Police Matters and any updates on Country & Wildlife Crime

Cllr D Wells & Cllr S Taylor attended the latest NATS meeting, and, in the Ferry Ward, the reported crime level is low. Reminder for residents to report any incidents.

12.05.26 - To receive a report from Local Councillors updating the Parish Council on activities within North Lincolnshire Council and determine further action
None.

13.05.26 -(a) To consider any further Highways matters within the Parish for the Clerk to take up with North Lincolnshire Council

Email from resident re pothole opposite school - Reported to NLC

Email from Cllr R Hannigan advising all defects have been reported on Eastend and a plan of action and inspection have been requested.

(b) Any update re the signage request at the bridge near Singleton Birch

Cllr D Wells advised the Golden Rivers are currently installed and requested the Parish Council ask for the results once available.

14.05.26 - Any updates from Singleton Birch

It was noted that Singleton Birch has not responded to the complaint from last month. Cllr S Taylor & Cllr R Wheeler have a meeting with them shortly.

15.05.26 - To receive planning decisions made by North Lincolnshire Council And consider any planning applications received where comments have to be submitted before the next meeting.

- PA/2025/932 - Planning permission for change of use of agricultural shed to B1 (business) B2 (general industrial) use including external alterations for new access doors and the erection of a detached welfare unit - Grange Farm Croxton DN39 6YD - **Resolution - Cllr D Wells & Cllr R Wheeler abstained from considering this application. The remaining Parish Councillors considered this application and object due to the extra HGV's which would travel through Croxton.**

16.05.26 - (a) - To discuss progress on the Playing Field and work to date

Cllr T Walton advised he has cut the playing field and trimmed the weeds down. A resident has emailed regarding the current upkeep of the playing field - read out and noted. PC to reply advising the issue has now been addressed and thank them for bringing this to their attention.

(b) - To consider any booking requests for the Playing Field

None.

(c) - To discuss ideas for future playing field improvements

Cllr S Taylor, Cllr R Wheeler & Cllr A Winfield met with 3 different play equipment suppliers. The quotes range from £90,000 - £160,000. Cllr A Winfield has spoken to parents regarding their thoughts for the project and lots of ideas have been forthcoming. Cllr R Wheeler advised several grant pots would need to be applied for. NLC offer up to £30,000, Singleton Birch have smaller grants via their Community Fund and other large local businesses will be contacted in due course. The plan is for a long-term project which realistically will be a 1 - 3-year plan in phases. Cllr R Wheeler will reach out to volunteers to form a working party and report back to the Parish Council. Cllr A Winfield to speak with the School Gardening Club to see if they can maybe assist in a community garden as a learning resource.

(d) - Any updates from Kirmington FC on future plans and to consider applying for planning permission for a container and any grants updates

Simon & Bruno advised the container is now in place. They will supply the PC details of the container including measurements and site map in order for the Parish Council to apply for planning permission on their behalf.

From July 2026 there will be a girls' football team using the facility and 2 pitches will then be used.

Permission was requested for the 2 x 11 a side goals to be removed and kept safe. **Resolution - The Parish Council agreed to this request.**

Thanks were given to the Chairman for donating £50 to sponsor a trophy.

4 members of the public left the meeting at 20:05 hours.

(e) - To receive any updates on Kirmington Village School

Cllr A Winfield advised the school is running efficiently at present. Barnetby has recently had quite a bad Ofsted Report, Kirmington is due to be inspected shortly. There are currently only 36 children at the school and just 2 are due to start in September 2026. Cllr S Taylor to liaise with NLC for any updates on the school.

(f) - Any update on the Spring In Bloom application

Awaiting response from NLC on the grant application.

17.05.26 - Any update on the Parish Council Website

Cllr D Wells asked if the meeting dates can be input for the rest of the year.

18.05.26 - Correspondence

Email from resident re verges - The PC to request the Contractor arrange a cut within the next 7 days and reply to resident to thank them for bringing this to their attention.

19.05.26 - Any updates on GDPR

The Parish Council keep monitoring for updates and are acting accordingly.

20.05.26 - Accounts

- (a) To approve the May accounts

The Parish Council considered the following accounts for payment

- Hilton by Hampton (room hire)- £50.00
- J Routh (Payroll & Nest Processing) - £252.00
- J Routh (Internal Audit) - £262.50
- Kyanite (Website) - £176.51
- Clear Councils Insurance Renewal - £1,075.95
- J Fisk - £100
- T Walton (Fuel reimbursement) - £71.53
- S Taylor (Weedkiller reimbursement) - £27.19

Resolution - The Parish Council agreed all payments paid as detailed.

- (b) - To receive and approve the Internal Audit Report 2025/2026 and determine any actions required

Resolution - The Parish Council received and approved the Internal Audit Report 2025/2026 and agreed no further action required.

- (c) - To approve the Annual Governance Statement 2025/2026

Resolution - The Parish Council received and approved the Annual Governance Statement 2025/2026.

- (d) - To approve the Accounting Statement 2025/2026

Resolution - The Parish Council received and approved the Accounting Statement 2025/2026.

21.05.26 - To continue to update the Emergency Plan (CW)

Cllr C White has completed and to be circulated prior to the next PC meeting.

22.05.26 - Minor Items

Cllr R Wheeler has reported a near miss near Singleton Birch.

Cllr T Walton advised the Public Footpaths that are cut by our Contractor more

than 60% are not walked on.

Hedges opposite the pub are very overgrown and prevent safe passing on the footpaths. Cllr S Taylor agreed to speak with the residents concerned in the first instance to try to rectify the issue.

23.05.26 - Agenda items for the next meeting

- To consider a policy for devolving powers to the Clerk for Planning Applications
- To consider a policy for a working party for the playing field improvements
- To consider a mail drop leaflet to be distributed to residents of Kirmington & Croxton by Cllr R Burt

24.05.26 - To consider the meeting dates for display on the website from June 2026 - May 2027

Resolution - The Parish Council agreed to display the meeting dates circulated on the website but to amend the May date by postponing 1 week due to the Elections due to take place next year.

25.05.26 - To confirm the date and time of the next meeting as 7:00pm on Tuesday 9th June 2026.

This was confirmed.

Meeting closed at 21:25hours.

Private Session

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, in that it is of a personal matter.

26.05.27 - Payroll Information - To approve payment of salaries as per salary schedule circulated

Resolution - That all payments be paid as detailed.

Meeting closed at 21:30hours.