

KIRMINGTON & CROXTON PARISH COUNCIL

Clerk to the Council

E-Mail - enquiries@kirmington-croxton-parishcouncil.org.uk

Dear Councillor

You are hereby summoned to attend the Annual General Meeting of Kirmington & Croxton Parish Council on **Tuesday 13th May, 2025** which will be held at **7:00pm** at Hampton by Hilton Hotel Conference Room, Humberside Airport, Grimsby Road, Kirmington, DN39 6YH.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the public and press may attend the meeting.

The agenda is set out below.

Clerk to the Council

Date of Issue - 6th May 2025

01.05.25 - Appointment of Chairperson

02.05.25 - To note Apologies for Absence.

03.05.25- Declarations of Interest need to be remade and recorded in the minutes even if an interest has been declared in the register.

04.05.25 - Appointment of Vice-Chairperson.

05.05.25 - Appointments to be made to outside bodies and committees and Representatives and Personnel

Airport, Police/NATS, Planning, Financial, Playing Field, Health & Safety and ERNLLCA - to elect 2 Councillors to represent this Council at Ernllca district Committee Meetings, to appoint a Councillor with responsibility for Remembrance Day, Personnel, Singleton & Birch, NLC Town & Parish Liaison Meetings.

06.05.25 - To confirm the minutes of the meeting held on 8th April 2025.

07.05.25 - To approve the Revised 2025 Standing Orders Policy, Financial Regulations Policy dealing with the award of Contracts or Services or the Purchase of Capital equipment, Safeguarding Policy, Health & Safety Policy, Equal Opportunities Policy, FOI Policy, Reserves Policy, Complaints & Grievance Policy, Car Park Policy, Training Policy, Playing Field Leasers Policy, Terms of Reference for Personnel Committee, Financial Risk Assessment & social media Policy.

08.05.25 (a) - To set the Chairperson's Allowance for 2025/2026.

08.05.25 (b) - To set the payments limit for payment to be authorised by the Clerk.

09.05.25 - Public Participation.

Members of the public may raise subjects which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. The time will be restricted to **15** minutes maximum unless the Council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

10.05.25 - To receive the Chairman's Report - an update on decisions taken at previous meetings.

11.05.25 - To receive any updates from NATS and discuss any items to be raised at the next NATS meeting and any further Police Matters and any updates on Country & Wildlife Crime.

12.05.25 - To receive a report from Local Councillors updating the Parish Council on activities within North Lincolnshire Council and determine further action.

13.05.25 - (a) To consider any further Highways matters within the Parish for the Clerk to take up with North Lincolnshire Council.

(b) - Any update on the proposed flashing solar speed sign

(c) - Any update on the bus shelter in Kirmington

14.05.25 - Any updates from Singleton Birch.

15.05.25 - To receive planning decisions made by North Lincolnshire Council And consider any planning applications received where comments have to be submitted before the next meeting.

16.05.25- (a) - To discuss progress on the Playing Field and work to date and to consider the terms of the proposed lease from the Brocklesby Estate following the meeting between the Representatives of the Brocklesby Estate and the Parish Council and the receipt of the actual lease for consideration

(b) - To consider any booking requests for the Playing Field

(c) - To begin to plan a summer VE/VJ Day event

(d) - Feedback from the Working Group for playing field ideas

(e) - Any update on the Spring In Bloom application

17.05.25 - Any update on the Parish Council Website

18.05.25 - Correspondence

19.05.25 - Any updates on GDPR

20.05.25 - Accounts

- (a) To approve the April accounts (see financial transactions sheet)

- (b) Any update on the additional signatories on the HSBC bank account

(c) - To receive and approve the Internal Audit Report 2024/2025 and determine any actions required

(d) - To approve the Annual Governance Statement 2024/2025

(e) - To approve the Accounting Statement & Exemption Certificate 2024/2025

21.05.25 - To start to update the Emergency Plan (RH)

22.05.25 - Minor Items

To take any points from members and to note items of interest.

23.05.25 - Agenda items for the next meeting

24.05.25 - To consider the meeting dates for display on the website from June 2025 - May 2026

25.05.25 - To confirm the date and time of the next meeting as 7:00pm on Tuesday 10th June 2025.

Private Session

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, in that it is of a personal matter.

26.05.25 - Payroll Information - To approve payment of salaries as per salary schedule circulated.