

## KIRMINGTON & CROXTON PARISH COUNCIL

Minutes of the Meeting of Kirmington & Croxton Parish Council, held on **Tuesday 10<sup>th</sup> September, 2024** at 7:30pm at Hampton by Hilton Hotel Conference Room, Humberside Airport, Grimsby Road, Kirmington, DN39 6YH.

Present - Cllr S Taylor (Chairman), Cllr R Wheeler, Cllr W Turner, Cllr R Hannigan & Cllr A Hannigan & 1 member of the public.

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01.09.24 - To note Apologies for Absence.

Apologies for absence were received from Cllr D Wells, Cllr T Walton & P Clark (NLC Ward Cllr.)

02.09.24- Declarations of Interest need to be remade and recorded in the minutes even if an interest has been declared in the register.

Cllr W Turner declared a personal interest in any item on the agenda in connection with Kirmington Church, as he is a Representative.

03.09.24 - To confirm the minutes of the meeting held on 16<sup>th</sup> July 2024

The Parish Council considered the minutes dated 16.07.24.

**Resolution - The Parish Council confirmed the minutes dated 16.07.2024 were a true and accurate record.**

04.09.24 - Election of Vice-Chairperson

Nominations were invited for the position of Vice-Chairperson.

Cllr S Taylor proposed Cllr R Wheeler, Cllr R Hannigan seconded Cllr R Wheeler.

All members in attendance agreed. Cllr R Wheeler was duly elected as Vice-Chairperson.

05.09.24 - Public Participation.

None.

06.09.24 - To consider any applications for co-option for the Casual Vacancy

The Parish Council considered the application for co-option.

**Resolution - Chris White was duly elected & signed the acceptance forms.**

07.09.24- To receive the Chairman's Report - an update on decisions taken at previous meetings.

All items are on the agenda.

08.09.24 - To receive an update from the Airport Consultative Committee and any update on Noise Monitoring

Cllr R Hannigan advised the latest noise monitoring figure are on the airport's website. No further ACC meetings have been held.

09.09.24 - To receive any updates from NATS and discuss any items to be raised at the next NATS meeting and any further Police Matters and any updates on Country & Wildlife Crime.

Cllr R Hannigan attended the latest meeting and there were no incidents reported in Kirmington & Croxton.

Cllr R Hannigan agreed to request a Police Engagement session in the village.

10.09.24 - To receive a report from Local Councillors updating the Parish Council on activities within North Lincolnshire Council and determine further action.

Cllr R Hannigan advised NLC has no intention of forcing a reduction in the number of Councillors on any Parish Council and urged the Parish Council to formally respond. Cllr S Taylor advised he attended a community engagement event and did not interpret it this way; he thought the decision had already been made at a higher level.

11.09.24 - (a) To consider any further Highways matters within the Parish for the Clerk to take up with North Lincolnshire Council.

None.

(b) - Drain issues at Croxton Bends & near Singleton Birch.

Keep on agenda.

(c) - To consider applying for funding for the proposed flashing solar speed sign (RH)

Cllr R Hannigan advised he will supply quotes to the Clerk along with location details in order for an application to be put together for a grant to the NLC Community Pot. It was agreed by the Parish Council to apply for 1 flashing solar speed sign with no data recording equipment.

(d) - Any update on the bus shelter in Kirmington (RH)

Cllr R Hannigan advised he has requested the shelter be installed by December 2024.

12.09.24 - Any updates from Singleton Birch.

Concerns expressed regarding the response from Singleton Birch to the road issues and to continue monitoring.

13.09.24 - To receive planning decisions made by North Lincolnshire Council And consider any planning applications received where comments have to be

submitted before the next meeting.

None.

Cllr R Hannigan advised the site on Post Office Lane has been cleared and will change from affordable housing to market value housing.

14.09.24- (a) - To discuss progress on the Playing Field and work to date.

Cllr R Hannigan to continue enquiries with the Brocklesby Estate regarding the playing field lease in order for grants to be applied for in the next financial year.

Cllr R Hannigan to ask the Brocklesby Estate if they will consider lowering the height of the hedge on the playing field.

Cllr R Hannigan advised the 2 permissive paths have been requested and this has now gone to the Trustees for a decision.

(b) - To consider any booking requests for the Playing Field and update on the football training event

Cllr R Wheeler & Cllr S Taylor advised Immingham Pilgrims have provided coaching sessions for local children which were very well attended and benefit the local children and community. They have requested to use the playing field for a match on 21/09. The Parish Council agreed. Cllr S Taylor to liaise with Cllr T Walton.

(c) - To consider any quotes for the bench in Croxton from Cllr R Wheeler.

Keep on agenda.

(d) - Any updates on the Parish Plan (Cllr R Hannigan to manage and provide information)

Keep on agenda.

(e) - Any update on the Bowls Club (RH)

Keep on agenda.

(f) - Public Car Vehicle Charger update (ST & RH)

Keep on agenda.

(g) - To consider next year's annual village event

Keep on agenda.

(h) - To explore Memorial ideas

Keep on agenda.

(i)- To consider an information board in Kirmington village

Keep on agenda.

15.09.24 - Any update on the Parish Council Website

The website continues to work well and is up to date.

Cllr R Wheeler advised the Parish Council Facebook information site has been set up and is working well.

#### 16.09.24 - Correspondence

- Email re key for playing field access and risk assessments - Cllr S Taylor confirmed himself and Cllr T Walton both hold a key.
- To receive the NLC play inspection report - Read out no defects reported - Noted.
- Invitation to Singleton Birch Liaison meeting - Clerk to respond to confirm Cllr S Taylor, Cllr R Wheeler & Cllr W Turner to attend.
- To consider a formal response to the NLC Community Governance Review draft recommendations -  
Clerk to respond to NLC to object to the proposal to reduce from 8 members to 6 members on the grounds that Kirmington & Croxton amalgamated and was always 6 members from Kirmington & 2 members from Croxton and has worked well. It does not cost the tax payer any extra for the number of Councillors as they are all volunteers; it helps the village due to the volunteer Parish Councillors taking on roles to enhance the village such as the flower displays, Remembrance Day event, Playing Field Events and Community Engagement. There is a planned increase in properties in the village; also the extra voluntary work involved by the Parish Councillors in encouraging further playing field use. Each Councillor brings expertise in various fields. The age of the Councillors range from their 30's to their 80's and to lose such a talent pool of Councillors would increase work for the others and reduce the local knowledge pool.

#### 17.09.24 - Any updates on GDPR

The Parish Council keep monitoring for updates and are acting accordingly.

#### 18.09.24 - Accounts

- (a) - To approve the July & August accounts
- The Parish Council considered the following accounts for payment
- Millview (PROW) - £550.75
- S Taylor (Flowers TM) - £50.00
- Lampost Poppies - £212.50
- S Taylor (Topsoil) - £24.95
- Millview (Verges) - £300.00
- Hilton by Hampton (room hire) - £25.00
- S Taylor (Football Equipment) - £67.93
- ICO - £40.00
- J Fisk (mower service contribution) - £50

**Resolution - The Parish Council agreed all payments paid as detailed.**

**The Parish Council agreed the end of quarter bank reconciliation and bank statement supplied and agreed that no accounting package is necessary at**

**this moment in time and the policies in place are adequate and appropriate.**

- (b) - To consider any further signatories on the HSBC bank account and to consider a debit card

**Resolution - The Parish Council agreed for Cllr W Turner, Cllr B Wheeler & Cllr S Taylor to be additional signatories. The Parish Council agreed for the Clerk to order a debit card for use by the Clerk in paying fees such as HMRC, sundries and room hire.**

- (c) - To consider a contribution towards J Fisk servicing of mower

**Resolution - The Parish Council agreed to contribute £50 towards the cost of servicing the mower.**

- (d) - To receive the notification of exempt status from the External Auditor for 2023/2024

**Resolution - The Parish Council received and noted the notification of exemption status from the External Auditor for 2023/2024.**

19.09.24 - To make arrangements for Remembrance Day event

Clerk read out the VIP's who have accepted the invitation.

Clerk to invite the other people to attend.

Cllr R Wheeler to invite school children to attend the event.

20.09.24 - To start to update the Emergency Plan (RH)

Keep on agenda.

21.09.24 - Minor Items

None.

22.09.24 - Agenda items for the next meeting

No further items.

23.09.24 - To confirm the date and time of the next meeting as 7:30pm on Tuesday 8<sup>th</sup> October 2024.

This was agreed.

### **Private Session**

### **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be

prejudicial to the public interest by reason of the confidential nature of the business to be transacted, in that it is of a personal matter.

24.09.24 - Payroll Information - To approve payment of salaries as per salary schedule circulated.

**Resolution - That all payments be paid as detailed.**

**Meeting closed at 21:29 hours.**